



# COMMUNITY SERVICE APPLICATION COURT - ORDERED

OFFICE USE:  
 Left Message: \_\_\_\_\_  
 Spoke to: \_\_\_\_\_  
 Scheduled to start \_\_\_\_\_  
 Actual Start Date \_\_\_\_\_  
 SB#/Date \_\_\_\_\_  
 Copy of License and/or ID attached: \_\_\_\_\_

**A ONE TIME NON-REFUNDABLE PROCESSING FEE OF \$25.00 IS REQUIRED TO START COMPLETING HOURS & YOU MUST BE AT LEAST 15 YEARS OLD!**

**PLEASE PRINT CLEARLY** Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work: \_\_\_\_\_ Email: \_\_\_\_\_

**THIS AREA MUST BE COMPLETED IN FULL PRIOR TO STARTING**  
 Please state the nature of the offense in detail (the AWL has the right to refuse any person):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 How many hours were you assigned? \_\_\_\_\_ Completed by Date \_\_\_\_\_  
**Name of Probation Officer/Contact:** \_\_\_\_\_ **Ph:** \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

How did you hear about the Animal Welfare League? \_\_\_\_\_  
 \_\_\_\_\_

Do you own any companion animals? If so, please list the type \_\_\_\_\_  
 \_\_\_\_\_

Do you have any known allergies to animals? \_\_\_\_\_

Do you have any previous volunteer experience? \_\_\_\_\_  
 \_\_\_\_\_

Which organization(s) did you volunteer with? \_\_\_\_\_  
 \_\_\_\_\_

Do you have any experience with animals? Yes: \_\_\_ No: \_\_\_  
 If yes, what types of animals have you worked with before? \_\_\_\_\_  
 \_\_\_\_\_

Why are you interested in completing your hours at the Animal Welfare League? \_\_\_\_\_  
 \_\_\_\_\_

# JUNIOR COMMUNITY SERVICE RELEASE (AGES 15-17 ONLY)

## Medical Release Information

I hereby give permission for the applicant to be transported and treated by a doctor(s) elected by the Animal Welfare League in case of emergency or accident.

Parent/Guardian \_\_\_\_\_

Signature Date: \_\_\_\_\_

## LIABILITY WAIVER - ALL APPLICANTS

I hereby acknowledge and recognize the possible risk in working with animals and that it can lead to serious injury or death. I hereby understand and assume the responsibility of any and all liability and risk working at the Animal Welfare League. I hereby waive and release the Animal Welfare League, its agents and representatives from any and all claims which may accrue to me, my heirs, guardians, administrators, executors or assignees, including my attorney's fees and court (collecting cost "claims") arising out of, or in connection with being a volunteer. I also grant permission to Animal Welfare League and its authorized agents to use my name, image and any other record of my participation.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(For ages 15-17 ONLY)

## TETANUS SHOT VERIFICATION (OPTIONAL)

My last tetanus shot was received within the last 5 years. Date of vaccination: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(For ages 15-17 ONLY)

### POLICIES FOR COURT ORDERED COMMUNITY SERVICE

- ~ Court Ordered Volunteers must be signed in and out by a supervisor.
- ~ Once you have been contacted by our Volunteer Services Manager and have paid your non-refundable \$20 fee, the hours available for work are Monday - Friday 9am - 7:30pm and Saturday & Sunday 9am - 5pm. Extended hours are available only when approved by a supervisor.
- ~ You know when you must have your hours completed. Please allow at least 48 hours for us to give you a confirmation of hours letter. We cannot be responsible if you come in the day of court for your letter!! Please plan appropriately.
- ~ No shorts, no sandals, no dangling jewelry. We suggest wearing clothes that you don't mind getting dirty.
- ~ All breaks must be approved by the supervisor on duty. You cannot leave the facility without signing out.
- ~ **Dog walking is not a court ordered community service activity.** It requires proper training. Volunteers are not allowed to walk dogs unless approved by a supervisor.

The AWL has the right to dismiss any volunteer that we deem to be unacceptable in work habits or not following our procedures and policies. You will be given credit for the hours that you have worked. No refund on processing fee.

**I have read and understood the above policies and agree to adhere to them fully:**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(For ages 15-17 ONLY)

*Updated October 2009*